

AI Use in Course Development and Materials

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Learner Friendly version

SBK Teaching Standards uses AI only to help create course materials, such as decorative images and drafting text. Humans always review and approve all content.

AI is **never** used to make assessment decisions.

- **Multiple-choice questions are marked automatically by the learning platform**, not by AI.
- All other marking and feedback is done by humans.

We do not put your personal data into AI systems, and all AI-assisted content is checked for accuracy. AI-generated images are decorative, and we do not claim copyright over them.

1. Purpose of AI Use

AI is used in the development of these courses for limited, non-instructional purposes:

- **Image generation:** AI-generated images are used for decorative purposes only. They do not convey instructional, technical, or safety-critical information.
- **Text drafting and clarity checking:** AI may assist in drafting sections of written content and reviewing text for clarity. All AI-assisted text is reviewed, edited, and approved by qualified humans.

2. Human Oversight

Human oversight is maintained throughout all stages of course creation and delivery.

- **Accuracy, compliance, and instructional decisions** remain the responsibility of human staff.
- **Assessment marking:** All assignments and all non-multiple-choice quizzes are marked exclusively by humans. AI is not used to evaluate learner performance.
- **Quality assurance:** Proof-checking, testing, and validation of all courses are carried out by humans.
- **Instructional design:** Decisions regarding module structure, sequencing, content inclusion, and pedagogical approach are made by humans. AI does not determine curriculum structure.

3. Data Protection

- No personal, sensitive, or identifiable learner or staff data is entered into AI systems.
- AI tools are used in compliance with UK GDPR and internal safeguarding and data-protection procedures.
- AI systems are not used to process, store, or analyse learner submissions or assessment data.

4. Intellectual Property

- AI-generated images are decorative only, and **no copyright is claimed** over them.
- AI-generated text is reviewed for originality and compliance.
- Care is taken to avoid unintentional inclusion of copyrighted or proprietary material within course content.

5. Accuracy & Limitations

- AI outputs may contain errors, bias, or outdated information.
- All AI-assisted content undergoes human review to ensure accuracy, relevance, and compliance.
- AI does not replace professional judgement or subject-matter expertise.

6. Transparency & Review

- This policy is reviewed regularly as AI tools, regulations, and best-practice guidance evolve.
- Users may contact the course administrator with questions regarding the use of AI in course development.